**MINUTES OF ALLSTONE LIAISON GROUP MEETING**

**DATE – 28TH June 2022 @ Allstone, Myers Road, Gloucester**

**ATTENDEES –**

Robin Heffter (RH) Commercial Manager Allstone

Paul Duncliffe (PD) Agent for Allstone (Chair) - Apologies

Sarah Pearse (SP) Gloucestershire County Council

Nick Bainton (NB) Gloucestershire County Council

Julie Turner (JT) Gloucestershire City Council

Linda Townsend (LT) Gloucestershire County Council
Jonathan Ingleby (JI) Local Community Representative

Cnlr Anne Radley (AR) Local Community Representative

Robin Keidel Doggrell (RKD) EA Officer – Apologies

RH Chaired the meeting in PD absence

RH The minutes of the meeting were approved for the 29th March 2022

RH Update on the improvements/repairs/new equipment purchased since last meeting

* New Pedestrian crossing points with traffic lights fitted
* New Arco barrier walkways fitted to provide safer pedestrian walking areas
* New pedestrian gate fitted from car park
* Speed ramp fitted
* White lining speed signage renewed
* New QR code permit to work, induction training programme in place
* New company Health & Safety training programme started covering all employees
* Local paths litter pick continues every two weeks
* New material handler still not delivered and latest ETA September 2022
* Old Boys car park swept and all gulley’s cleared
* Warning plant siren system installed

RH Enquired if any complaints had been made since the last group meeting. There were three reported complaints :-

* Large amount of lorries
* Bucket of the loading shovel rattling
* Dust volume

RH Responded to the complaints as follows :-

* The number of lorries operated by the company has not increased and the amount of movements in this quarter has not increased. Monitoring equipment has been installed to monitor Breedon movements
* We were unaware of the bucket and issue and will look at this. We have since replaced the bearings on the bucket which has reduced the noise. We have increased the sweeper frequency and are twice a day distributing 9000 litres of water per run around. The dust cannon is also in operation and we have a tap/hose running permanently

AR Noted travellers had entered site through the Old Boys service road as the gate was unlocked

RH Responded to that on the night of the travellers access cars were parked in the car park so barrier could not be locked. Signs have been ordered to enforce the public parking that they must remove their vehicles by 5.30pm or their car will be locked in, this has been agreed with Old Boys.

 Furthermore Allstone have met with the councils enforcement officers about the travellers and provided information and video footage as requested.

AR Requested the signs also remind the public to be quiet when leaving the car park

RH Confirmed this could be included in the signage

AR Asked for confirmation that Allstone was not opening this year on Bank Holidays

RH Confirmed no Bank Holiday opening in 2022

AR Asked that the minutes be provided sooner

AR Asked would it be possible to have a copy of the quarterly Waste Return reports

NB Complaint in reference to early skip vehicle movements, as discussed a moving skip on a vehicle is not processing waste and so is not an infringement of the permissions. Nick Bainton confirmed this.

NB Confirmed contravention of start time on the 29th April 22, works started prior to 7.30 am

RH Confirmed action had been taken and all staff reminded in writing of the importance of not starting work prior to 7.30am

NB Confirmed that June 2022 surveillance, no work started prior to 7.30am

LT Requested a further “Spotlight” edition be produced

RH Autumn edition will be produced October 2022

LT Recommended a public meeting be held at Old Boys to inform the public of Allstones plans and provide opportunity for public views to be heard and considered

LT Recommended ‘ planning aid’ be used on further planning applications

LT Suggested would be a good idea to have a section on our website with FAQ’s

JI Requested external lights on the Old boys fence line be looked at and directed away from the properties. This has been completed.

EHO Has visited Breedons site in reference to dust on their site and on the road externally of the of our site outside Swallow Park.

RH Will ask Breedons if they wish to attend the next Liaison meeting for a short visit.

RH Confirmed dust management strategy had been undertaken and confirmed these would not be shared but the recommendations had been carried out.

LT Recommended an Open Day / community engagement takes place to provide local residents with the opportunity to learn more of the workings and processes of Allstone Speedy Skips.

AR Reminded RH of the site visit tour invitation.

AR Requested the next meeting to be after the waste quarterly figures are issued

JI Confirmed no complaints for this period

RKD Reported no complaints for this period

**Date of Next Meeting – Tuesday 27th September 2022 @ 11am**